

Russian River Cemetery District

AGENDA

Regular Meeting

May 21, 2024 11:00 AM

940 Low Gap Road, Ukiah, CA 95482

<https://russianrivercemetery.com/>

Chairman Jerry Buzzard • Trustee Carol Connerton • Trustee Erin Gardiner • Trustee Gary
Mirata • Trustee Rick Iverson

Office Manager Dana Kornegay • Grounds Foreman Jaymen Cooper

RULES AND PROCEDURES OF THIS BOARD

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

REASONABLE ACCOMMODATIONS

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1. Call to Order

A. Roll Call

2. Public Comments

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

3. Consent Agenda

Discussion Possible Action  [Comment](#) [View Item](#)

A. Approval of Minutes - April 16, 2024 Regular Monthly Board Meeting

B. Approval of Claims - April 2024

4. Office Manager's Monthly Report

Discussion  [Comment](#) [View Item](#)

A. Financial Statements presented for April 2024

5. Correspondence

Discussion  [Comment](#)

6. Grounds Foreman's Monthly Report

Discussion  [Comment](#)

A. Burials for month and year to date

B. Grounds maintenance

7. Investment Committee Report- Stifel Investment financial reports presented for April 2024

Discussion  [Comment](#) [View Item](#)

8. Employee Health Benefits

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion regarding employee health benefits and the option to take a stipend in lieu of health benefits.

9. Approve change orders from Valley Paving for repairing water lines

Discussion Possible Action  [Comment](#) [View Item](#)

10. Hopland Cemetery District contract to perform burial services

Discussion  [Comment](#)

It is recommend by Cemetery staff to not renew the contract with Hopland Cemetery District to perform their burial services

11. Closed Session

Discussion Possible Action  [Comment](#)

A. Public Employee Appointment

Closed Session pursuant to Government Code Section 54957 – Public Employee Appointment
Office Assistant

12. Trustees Discussions, Questions & Comments

Discussion  [Comment](#)

13. Adjournment

Next Regular Meeting - June 18, 2024

Posted 1:16 pm on May 17, 2024