

Russian River Cemetery District

AGENDA

Regular Meeting

June 16, 2026 11:00 AM

940 Low Gap Road, Ukiah, CA 95482

<https://russianrivercemetery.com/>

Chair Erin Gardiner • Trustee Jerry Buzzard • Trustee Ronald Ford • Trustee Carolyn Johnson • Trustee Gary Mirata

Office Manager Dana Kornegay • Grounds Foreman Jaymen Cooper

RULES AND PROCEDURES OF THIS BOARD

This agenda has been prepared and posted at least 72 hours prior to a regular meeting or 24 hours prior to a special meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact the Office Manager, at (707) 462-8012 or by email to russianrivercemetery@gmail.com at least 48 hours prior to the meeting.

1. Call to Order

A. Roll Call

2. Public Comments

The Board of Trustees of the Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

3. Consent Agenda

Discussion Possible Action  [Comment](#) [View Item](#)

A. All items listed on the Consent Agenda are considered routine and may be approved in one motion.

Approval of Minutes: May 19, 2026 Regular Board Meeting

Approval of Minutes: May 26, 2026 Special Board Meeting

Approval of Warrants/Claims: May 2026

4. Correspondence

Discussion  [Comment](#) [View Item](#)

- A. GSRMA Board Meeting Update – May 2026 Communication from Rick Beale, GSRMA Vice President and Cemetery District Representative.

5. Office Manager's Monthly Report

Discussion  [Comment](#) [View Item](#)

- A. Financial statements presented for May 2026
- B. Draft budget presented for fiscal year 2026-2027
- C. The District received \$1,036.40 from Blue Cross/Blue Shield Subscribers Antitrust Settlement.
- D. Follow up to: Auditor's Notice – Mendocino County Russian River Flood Control and Water Conservation Improvement District have proposed annexation of the Redwood Valley County Water District's complete service area.

6. Investment Committee Report

Discussion  [Comment](#) [View Item](#)

- A. Stifel Investment financial reports presented for May 2026.

7. Grounds Foreman's Monthly Report

Discussion  [Comment](#)

- A. Burials for month and year to date
- B. Grounds maintenance

8. Closed Session

Discussion  [Comment](#)

- A. Public Employee Performance Evaluation

Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

Grounds Foreman and Office Manager

9. Employee salaries 2026-2027 fiscal year

Discussion Possible Action  [Comment](#)

- A. Review and discuss employee salaries for 2026-2027 fiscal year

10. Trustees Comments

Discussion  [Comment](#)

11. Adjournment

Next Regular Meeting - July 21, 2026

Posted 2:11 pm on June 12, 2026