



**City of Portola
 Regular Meeting
 December 14, 2022 06:00 PM
 35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

COUNCILMEMBERS

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

REASONABLE ACCOMMODATIONS: Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of the disabled in the City’s public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

As permitted by Executive Order N-29-20, proclaiming a State of Emergency in the State of California, the City Council Chamber at City Hall will not be accessible to the public for this City of Portola’s Regular City Council meeting.

The City Council meeting is accessible to the public via live streaming at:<https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836.

Any person desiring to address the City Council on any item not on the agenda may, after accurately identifying themselves, do so during public comment. Public comment will be accepted during the meeting via Zoom using the “Raise Hand” feature or *9 on a telephone on any item on the agenda at any time beginning at 6:00 p.m. and ending at the close of public comment on the item.

Public Comment can be made by clicking on the "[comment](#)" section directly from the agenda, next to each agenda item.

Public comment will also be accepted via email sent to Deputy City Clerk, admin@cityofportola.com which if received at least [24 or 48] hours prior to commencement of the meeting will be distributed to the Council and posted to the City’s website prior to the meeting

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comments

Discussion  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. CITY COMMUNICATIONS

Discussion  [Comment](#)

A.
City Council Communications / Committee Reports

B.
Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

C.
City Manager Report

4. Resolution No 2534 Concerning COVID Remote Meetings

Discussion Possible Action  [Comment](#) 

Review Resolution No. 2534 which re-ratifies the proclamation of a state of emergency and re-authorize remote teleconference meetings of the legislative bodies of the City of Portola

A Resolution of the City Council of the City of Portola proclaiming a local emergency persists, re-ratifying the Proclamation of a State of Emergency by Governor of California March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the City of Portola for the period of December 11, 2022 to January 10, 2023 pursuant to Brown Act provisions.

5. General Municipal Election, Canvas of Votes, and Certification of Results

Discussion Possible Action  [Comment](#) 

Consider adoption of Resolution No. 2536 declaring the results of the November 6, 2022 Municipal Election.

6. Honoring the Outgoing Member of the City Council.

Discussion Possible Action  [Comment](#)

Presentation of honoring the outgoing member of the City Council.

7. City Council Reorganization

Discussion Possible Action  [Comment](#) 

The oath of office will be administered to incoming members of the City Council.

8. Selection of Mayor and Mayor Pro Tem

Discussion Possible Action  [Comment](#)

Consider nominations and make appointments for the Mayor and Mayor Pro Tem positions.

9. Mayor Committee Appointments

Discussion Possible Action  [Comment](#)

Appoint Councilmember to the Plumas County Transportation Commission

10. Consent Agenda

Discussion Possible Action  [Comment](#) 

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A.

Claims- Adopt Resolution No. 2535 authorizing payment of claims for the period of November 16, 2022 through December 14, 2022

Accounts Payable: \$ 183,115.49

Payroll: \$ 53,075.19

Total: \$ 236,190.68

Payroll Checks 17213 - 17220

AP Run Checks 44406 - 44494

B.

Minutes - Approval of November 15, 2022 Minutes

11.Revisions to Portola Municipal Code to Comply with SB 1383 Requirements

Discussion **Possible Action**  [Comment](#)



Introduce and approve revisions to Titles 13 and 15 of the Municipal Code and waive the second reading of the code revisions

12.Audit Presentation

Discussion **Possible Action**  [Comment](#)



Review financial information from the 2021-2022 Fiscal Year and accept the 2021-2022 Fiscal Year audit.

13.PG&E Settlement Funds

Discussion **Possible Action**  [Comment](#)



Consider adoption of the staff recommendation to accept PG&E settlement funds not to exceed budget adjustment of \$35,000

14.Adjournment