



**City of Portola
Minutes
Regular Meeting
October 26, 2022 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:01 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Lead by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro Tem Tom Cooley, Councilmember Phil Oels, Councilmember Stan Peiler

Absent: Councilmember Bill Powers

Staff Present:

Public Works Director Todd Roberts, Financial Officer Susan Scarlett, City Manager Jon Kennedy

2. Public Comments

No Public Comments

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Mayor Pro Tem Tom Cooley gave an update on the draft of the feasibility study for the formation of a new fire district that was presented to the LAFCO Commission in October. The draft was also presented to LESSG and the Beckwourth Fire District which unanimously approved it.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

Nothing to report.

C. City Manager Report

Nothing to report.

4. Consent Agenda

A. Claims- Adopt Resolution No. 2531 authorizing payment of claims for the period of October 13, 2022 through October 26, 2022

Accounts Payable: \$76,261.04

Payroll: \$23,559.64

Total: \$ 99,820.68

AP Run Checks 44331 - 44365

Payroll Checks 17201 - 17204

B. Approval of October 12, 2022 Minutes

Councilmember Phil Oels motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Absent **Councilmember Bill Powers**

5. **Water Line Relocation** Councilmember Phil Oels motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Absent **Councilmember Bill Powers**

Public Works Director Todd Roberts commented on the current state of the water lines crossing Highway 70. Sewer lines across highway 70 can be relocated during Caltrans's Cromberg Rehabilitation project which will start in May 2023. The city will have to pay for part of this relocation operation but its a good time to do it. The amount the city has to pay is estimated at \$120,000.

Jon Kennedy stated that they need the city council to approve the expenditure for the Department of Transportation to move along with the project.

Ashlee Sims wanted to know what businesses would be effected by the projects. Todd Roberts said that very few businesses should be effected by the project.

More details about the project will be released in the future.

6. **Sheriffs Contract** motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Absent **Councilmember Bill Powers**

Jon Kennedy stated that the Year to Date contract for 2022 and 2023 was identical to the last contract with only the names and dates having changed The contract amount comes out to \$130,000. Tom Cooley noted that in past years the contract did not include animal control services but in this contract it did.

7. **Approval of Q&D Agreement regarding the North Loop Project** Councilmember Phil Oels motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Absent **Councilmember Bill Powers**

The city council discussed and approved \$2,209,000 for the first phase of the North Loop Project. The contractor for the project is Q & D Construction LLC.

8. **Modified Council Meeting Schedule for November and December** Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Absent **Councilmember Bill Powers**

Historically, the second city council meeting in November and December have been cancelled due to the holidays. The city council decided to cancel two meetings during the upcoming holiday season; the meeting for November 23rd and the meeting for December 21st.

9. **Adjournment**

Meeting adjourned at 6:34 PM